Hendry County Sheriff's Office

General Order 15.2

TITLE: Agency Liability Protection	**SHERIFF'S APPROVAL:** Digital
ORIGINATION DATE: February 2, 2019	**REVISION DATE:** May 23, 2019
RELATED REFERENCES: *§768.28, F.S.* **CFA:** *3.04*	
REVIEW FREQUENCY: 3 YEARS	**DATE OF NEXT REVIEW:** May 23, 2022

I. PURPOSE: The purpose of this order is to inform members of the agency's liability protection.

_____

II. SCOPE: This order shall apply to all sheriffs' office members.

_____

III. POLICY:

Liability insurance coverage is provided to HCSO employees. The coverage provided is for acts or omissions of an officer, agent, employee, or servant of the Sheriff's Office acting in good faith and in the course and scope of employment.

All employees of the Sheriff's Office are covered by the insurance. Legal counsel in such cases is provided to the employee at no cost to the employee.

Human Resources is responsible for the oversight and administration of the liability insurance policies of the Sheriff's Office. Insurance policies that contain information on specific coverages/limits are available for review by employees. Any questions pertaining to these insurance programs should be directed to Human Resources.

_____

IV. PROCEDURE:

If an employee is personally served with a summons/complaint or any predicate action of any intent to formulate civil action, and such action is directly or indirectly related to the specific work-related actions or employment with the Hendry County Sheriff's Office, the employee will immediately deliver the document to his/her supervisor, who will forward it to the Chief Deputy. The summons/complaint or related correspondence will be processed/filed with the insurance carrier by the Sheriff's legal liaison. The Sheriff's legal liaison and/or legal counsel will coordinate defense of the claim. In such cases, employees will not discuss any aspect of the case/lawsuit with anyone other than the Sheriff, Chief Deputy, assigned attorney, legal liaison, or Professional Standards Unit.

_____

Your electronic signature in Power DMS acknowledges you have read this policy and understand it.